

PROMAFUN Consultancy & Services is located at the Delftse Poort Building, Weena 505, 3013 AL Rotterdam, The Netherlands.

Privacy Policy

The protection of privacy and the security of your personal data are very important to PROMAFUN. We handle personal data in accordance with the provisions of the General Data Protection Regulation (GDPR). As a fully independent consultancy & Project Management agency, PROMAFUN guarantees high quality service and is committed to meeting client needs at the highest quality level in the most efficient way. We owe our success to our culture, our reputation and the trust placed in us by our clients.

What data we collect about you

We obtain personal information from you when you enquire about our activities, register with us, ask a question about our services, or otherwise provide us with personal information. We may also receive information about you from third parties, for example from our service providers.

The personal information we collect might include, but may not be limited to name, email address, postal address, telephone number, company name, job title and credit/debit card details.

We also gather general information about the use of our websites, such as which pages users visit more often and which services are of most interest. We may also track which pages users visit when they click on links for PROMAFUN Consultancy & Services emails. We may use this information to personalize the way our websites are presented when users visit them, to make improvements to our website and to ensure we provide the best information and/or service for users. Wherever possible we use aggregated or anonymous information, which does not identify individual visitors to our websites, but identity may at times become available in the circumstances described below or otherwise.

What do we use your data for?

We collect your personal data when you voluntarily provide it to us. For example, if you send us an e-mail, we will use your personal data for the purpose of responding to your questions or comments. If you sign up to receive mailings we will use your personal

data to send you the newsletter(s). Your contact information, and any other personal data you choose to include, if you email, text, or instant message us, or contact us through our sites; and any personal data contained in, or included with, any proposal documents, feedback, comments, photos, videos, or other information you submit via online portals, forms, surveys, or interactive portion of our sites. In addition, if you make use of the facility to apply for a job or send your CV, your personal data will be processed in this regard.

It is always your choice whether to provide this personal data. However, some personal data must be provided to participate in certain programs, activities, or events (such as to sign up for a newsletter, apply for a job, or to register to participate in one of our events), hence you acknowledge and agree that the decision not to provide information might limit or eliminate certain functions of our sites or your ability to participate. Please do not disclose more personal data that is requested, we accept not responsibility for any data that you decide to provide unsolicited.

In the context of our commercial relationship with you, we may also send you newsletters or invitations on our own initiative.

Personal data you provide about others

Do not provide personal data about others unless you are authorized or required to do so by contract of applicable law. You may provide personal data on behalf of another person only if you have provided them with a copy of this notice and any applicable supplemental privacy notice, and obtained their explicit consent. We may ask you to provide evidence of that notice of consent.

Data we receive from third parties and other sources

We may receive personal data about you from other sources, including your company/organization, professional reference, publicly-available sources, third-party analytics providers, and other third parties. For example, we may receive your personal data if: someone at your company/organization designates you as a contact person for that company/organization or includes information submitted via online portals, electronic forms, surveys, or interactive portions of our sites; or one of our employees or service providers or a third party acting on apparent authority provides it to us when registering you to access our facilities or our sites, apply for a job, or participate in one of our events.

Data we collect automatically, including cookies and similar technologies

PROMAFUN uses Google Analytics to gain insight into visitor flows, traffic sources and page views on our website. Information collected with Google Analytics has been anonymized as much as possible. For example, PROMAFUN cannot see which individual visitors enter our website. Google will never process your entire IP address, but always mask the last octet of your IP address.

Google does not use the collected data for its own purposes. PROMAFUN did not give Google permission for this.

The information obtained is stored by Google on servers in the United States. Google adheres to the EU-US Privacy Shield. Google may only provide your information to third parties if Google is legally obliged to do so, or if third parties process the information on behalf of Google. For more information, read Google's Privacy Policy

How long do we store your personal data?

We will store your personal data as listed above until the moment you have informed us that you no longer wish to receive our mailings, we cease the sending of the relevant mailings, or it appears that your email address is no longer in use (for example when we receive a failed delivery notification). Next, we will store your personal data until it is no longer needed to fulfil the purpose(s) of which it was collected.

Minors

Our sites are not intended for minors (individuals under the age of 16, or equivalent minimum age depending on jurisdiction), and we do not knowingly collect personal data from minors. If you become aware of any personal data we have collected from a minor, please contact us. If we learn that we have collected personal data from a minor, we will take steps to delete the data without notice as soon as possible.

Your rights

You have the right to request PROMAFUN, insofar as it processes personal data as a controller within the meaning of the GDPR, to:

- information about and access to your personal data;
- rectify your personal data;
- erasure of your personal data ('right to be forgotten');
- restriction of processing of your personal data;

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- object to the processing of your personal data;
- receive your personal data in a structured, commonly used and machine-readable format and to (have) transmit(ted) your personal data to another organization.

To exercise your rights, please contact **INFO@PROMAFUN.COM**. You will find his contact details at the bottom of this Privacy Policy.

Security of your data

As the transmission of data via the internet is not completely secure, we cannot guarantee the security of your information transmitted to (or via) our sites and you acknowledge that any such transmission is at your own risk.

HOWEVER, PROMAFUN has taken appropriate technical and organizational measures to protect personal data against loss or against any form of unlawful processing. However, we have no control over links to other websites you may access via our website of information pages, any breach of any data security shall be the sole responsibility of the website link(s) you access via our and you agree that when any such link site/providers are announced in our site you will hold them directly accountable for the use of your personal data that you have provided upon access to such links via our sites.

How you can access and control your data

If you have created an account with us (Client Portal), you can sign into your account to access and update your information. You have the right to ask for a copy of the information we hold about you and to have any inaccuracies in your information corrected. If you wish to exercise the rights, contact us by email info@promafun.com or by phone +31202440965.

Sharing and transfer of personal data

We do not share personal data with third parties, except when this is necessary to meet your request, for our professional and legitimate purposes or when required or permitted by law, professional standards or quality rules. For example, in some cases PROMAFUN may share personal data about you with external companies or service providers that work on our behalf to comply with your requests. PROMAFUN must also disclose personal information if required by law, a court order or a government decision. If you believe that the personal data you provided to us is being misused by a third party, please contact us right away, so that we can implement corrective measurements to prevent further misuse or undesired disclosure.

Changes

If your personal details change, please help us to keep your information up to date by notifying us at info@promafun.com

Contact & Complaints

If you have any questions, comments or complaints in relation to this Privacy Policy or the processing of your personal data by PROMAFUN, please feel free to contact us via info@promafun.com or +31202440965. You also have the right to file a complaint with the Autoriteit Persoonsgegevens, our lead supervisory authority for privacy matters.

PROMAFUN may amend this privacy policy from time to time. Please note that it is your obligation to check it from time to time to become aware of any updates, by continuing to use/access our website we shall legitimate assume your consent and acceptance to any such changes and/or updates, of this privacy statement/notice.

Contact details

PROMAFUN Consultancy & Services

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On this website you can always find the latest version. Last update August 27, 2018.

If you reside outside the EU you acknowledge that this statement/notice is intended to be consistent with requirements within the EU territory, we are not aware and accept no liability whatsoever for any personal data that you may provide that may be subject to different rules and/or security requirements under you country of residence, whether thes may be consistent to such with the EU territory.